



Learning Moore Through Nature & Play Topical Product Release

CHILD'S NAME:

Signature of Parent/Guardian

Date

I grant permission for my child to use the following topical products.

I understand that it is my responsibility to update this form in the event of any changes. I agree these permissions will remain in effect during the terms of my child's enrollment.

Please check any applicable products:

- sunscreen (provided by parent)
- sunscreen (provided by LMTNP)
- insect repellent (provided by parent)
- insect repellent (provided by LMTNP)
- vaseline/petroleum jelly
- aquaphor/healing ointment
- baby wipes
- lip balm
- band-aids
- antiseptic/first aid spray



Learning Moore Through Nature & Play Influenza Immunization

The Pennsylvania Department of Health requires all children in licensed childcare centers to have had an influenza (flu) vaccine within one year, in addition to other required vaccines.

If your child has not had a flu vaccine in the last year, complete the form below to indicate future plans for a flu vaccine or a flu immunization exemption.

Option 1: Planned Flu Immunization

_____ My child will receive a flu vaccine in the near future. We will submit records once the flu vaccine is received.

Child's name:

Date:

Parent Name (printed):

Parent Name (signature):

Option 2: Flu Immunization Exemption

I, _____, being the legal guardian of _____, object to the immunization requirements as outlined by the Department of Health of the Commonwealth of Pennsylvania as defined in in 28PA, Code CH. 23 on the basis of a strong moral or ethical conviction similar to a religious belief as outlined in section 28.84 Exemption from immunization.

Child's name:

Date:

Parent Name (printed):

Parent Name (signature):



Learning Moore Through Nature & Play Communications with Parents/Guardians

To the Parent(s)/Guardian(s) of: _____

This letter is to assure you of the concern for the safety and welfare of children attending Learning Moore Through Nature & Play. Our Emergency Plan provides response to all types of emergencies. We will practice emergency drills annually.

Depending on the circumstance of the emergency, we will use one of the following protective actions.

- *Immediate Evacuation:* Children are evacuated to a safe area on the ground of the facility in the event of a fire, etc. In case of inclement weather, we may then proceed indoors at a neighbor's. In the case of a fire specifically, children and staff will exit facility together and meet at a designated safety area (evacuation map available at Information Station in the facility.)
- *Shelter-In-Place:* Sudden occurrences, such as weather or hazardous materials, may dictate that taking cover inside the building is the best immediate response. In the case of a Shelter-In-Place, children and staff will shelter in the facility bathroom.
- *Lockdown:* In the event of an emergency where a lockdown is required, no person is allowed to enter or exit the facility.
- *Evacuation:* Total evacuation of the facility may become necessary if there is a danger in the area. In this case, children will be taken to our relocation facility. Accommodations for children with disabilities and chronic medical conditions will be made.

Emergency Relocation Facility:

The West Hanover Community Center
628 Walnut Avenue, Harrisburg, PA 17112

In the event of Evacuation resulting in Relocation: a sign will be posted on the door stating the address of staff and children. Parents will receive a chain text message stating that there was an emergency, that relocation was necessary, and the address of staff and children. Upon arrival at the Relocation Facility and assuring all children and staff are safe and accommodated, parent(s)/guardian(s) will be called to notify of current location of staff and children.

Please familiarize yourself with the location of the Emergency Relocation Facility to be prepared in the event of an emergency. If you have questions about the location of the Emergency Relocation Facility, please ask upon enrollment.

- ***Modified Operation:*** May include cancellation/postponement or rescheduling of normal activities. These actions are normally taken in case of a winter storm or building problems (such as utility disruptions) that make it unsafe for children, but may be necessary in a variety of situations.

In the case of an emergency where LMTNP staff would have to escort a child to the hospital via EMS, Brian Lear will take over the duty of child care provider for the remaining children within the facility (Brian Lear has all necessary clearances).

In any emergency parents and guardians will be notified via text message. Please listen to ABC27 for announcements relating to any of the emergency actions listed above.

We ask that you not call during the emergency. This will keep the main telephone line free to make emergency calls and relay information.

The form designating persons to pick up your child (EMERGENCY CONTACT / PARENTAL CONSENT FORM, CY 867) is included with this letter for you to complete in its entirety and have returned to the childcare facility before the start of care. This form will be used every time your child is released. Please ensure that only those persons you list on the form attempt to pick up your child.

I realize that emergency circumstances may require changes to your plans, but I urge you to not attempt to make different arrangements if at all possible. This will only create additional confusion and divert staff from their assigned emergency duties.

In order to assure the safety of your children and our staff, I ask for your understanding and cooperation. Should you have additional questions regarding our emergency operating procedures, contact Olivia Moore at 717-925-6857.

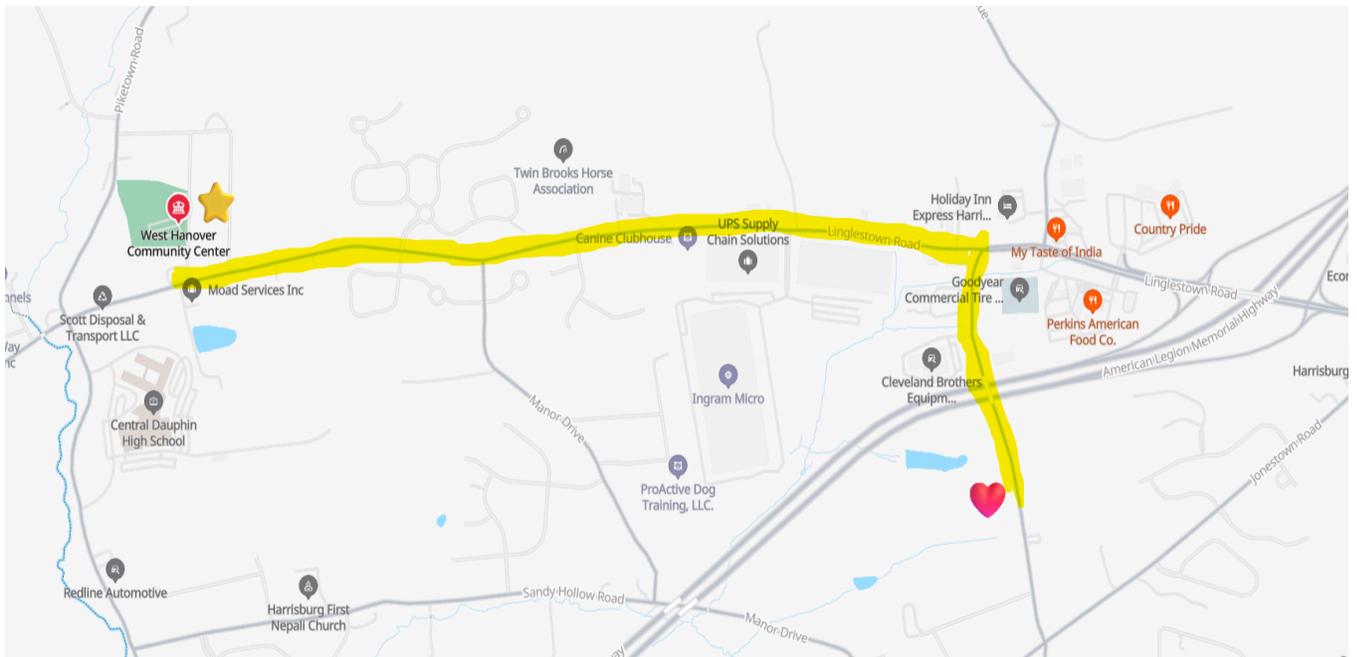
Sincerely,

Olivia Moore

Olivia Moore
Owner and Operator of Learning Moore Through Nature & Play

Signature of Parent/Guardian

Date





Learning Moore Through Nature & Play Non-Discrimination Policy

Admissions, the provisions of services, and referrals of clients shall be made without regard to race (to include hair type, hair texture, or hair style), color, religious creed (to include all aspects of religious observances and practice, as well as belief), disability, ancestry, national origin (including Limited English Proficiency), age (40 and over), or sex (to include pregnancy status, childbirth status, breastfeeding status, sex assigned at birth).

Program services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available. These methods include, but are not limited to, equipment redesign, the provision of aides and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.

Any individual/client/patient/student (and/or their guardian) who believes they have been discriminated against, may file a complaint of discrimination with:

Learning Moore Through Nature & Play
248 N Fairville Ave Harrisburg, PA 17112

Office for Civil Rights

U.S. Department of Health and Human Services
Centralized Case Management Operations
200 Independence Avenue, S.W.
Room 509 HHH Bldg
Washington, D.C. 20201
Customer Response Center: (800) 368-1019
TDD: (800) 537-7697

<https://www.hhs.gov/ocr/complaints>

Email: ocrcomplaint@hhs.gov

(Within 180 days from the date of incident)

Pennsylvania Human Relations Commission
333 Market Street, 8th Floor
Harrisburg, PA 17101

<https://www.phrc.pa.gov/Complaints/Pages/How-toFile-a-Complaint.aspx>

Inquiries: (717) 787-4410

TTY users only: (717) 787-7279

(Within 180 days from the date of incident)

**Commonwealth of Pennsylvania
Department of Human Services
Bureau of Equal Opportunity**

Room 225

Health & Welfare Building

P.O. Box 2675

Harrisburg, PA 17120

Inquiries: (717) 787-1127

Email: RA-PWBEOAO@pa.gov

(Within 90 days from the date of incident)